

Additional Conditions Proposed by Thames Valley Police and Accepted by the Applicant

CCTV

The premises shall install and maintain a comprehensive CCTV system. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition.

The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises and will include the external area immediately outside the premises entrance.

All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings will be made available immediately upon the request of Police or authorised officer of West Berkshire Borough Council throughout the entire 31-day period.

A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open. This staff member must be able to provide a Police officer or authorised officer of West Berkshire Borough Council copies of recent CCTV images within 48 hours.

INCIDENT AND REFUSALS REGISTER

All incidents which impact on any of the four licensing objectives shall be recorded in a register kept at the premises for this purpose. The names of the person recording the incident and those members of staff who deal with any incident shall also be recorded. Where known, any offenders name shall also be recorded;

This record shall be available for inspection by a Police Officer or an authorised officer of West Berkshire Borough Council upon request and shall be retained for one year. The record shall be signed off by the DPS or nominated representative on a monthly basis.

Alcohol may only be served or sold to customers either dining in the restaurant or whilst waiting for a takeaway, or part of an order that is to be delivered. All customers consuming alcohol on the premises must be seated.

Clear and legible notices must be prominently displayed at all exits requesting customers to respect local residents and leave the area quietly.

STAFF TRAINING

Staff employed to sell alcohol shall undergo training upon induction. This shall include, but not be limited to:

- The premises age verification policy

- The law relating to underage sales
- Dealing with refusal of sales
- Proxy purchasing
- Recognising valid identity documents not in the English language

Such training sessions are to be documented and refreshed every six months. Records of training shall be kept for a minimum of one year and be made available to an authorised officer of Thames Valley Police and West Berkshire Borough Council upon request.

Sales of alcohol for consumption via takeaway or delivery shall be ancillary to the provision of food. This condition does not apply to any outside area of the Premises.

DELIVERY CONDITIONS

Deliveries shall only be made to a full and proper residential or commercial postal address.

Deliveries shall not take place to car parks, bus shelters, recreation grounds, fields etc.

On all occasions for whatever reason, it has not been possible to deliver an order, full details will be recorded in the refusal register.

AGE VERIFICATION

The premises shall at all times operate an age verification policy of Challenge 25 to prevent any customers who appear to staff members to be under the age of 25 years from purchasing alcohol without having first provided identification.

Only a valid driver's licence showing a photograph of the person, a valid passport, national identity card or proof of age card showing the "PASS" hologram are to be accepted as identification.